



CCHAB AGENDA ITEMS

4/12/19 Meeting




CHARTER REVIEW

- ▶ https://mywaterquality.ca.gov/monitoring_council/cyanohab_network/docs/cchab_chartertwo.pdf
- ▶ NEEDED:
 - ▶ There is no mechanism for formation/termination of subcommittees.
 - ▶ Recommendation for Charter language to add that responsibility to co-Chairs
 - ▶ “Prior to the spring quarterly meeting, the co-Chairs will receive an annual summary from subcommittee leads about the activity level and actions of subcommittee relative to goals. Co-Chairs will review summary and make recommendations of inactive status or termination for subcommittees that have met their goals or have limited/no activity. These recommendations will be voted on during the spring quarterly meeting by CCHAB membership.”
 - ▶ “The co-Chairs will also take recommendations for formation of new subcommittees from any CCHAB member at any time and will ask for a subcommittee lead, goals and frequency of meetings to be established. These recommendations will be voted on during any meeting by the CCHAB membership.”



CCHAB SUBCOMMITTEE REVIEW

SUBCOMMITTEE LEADS, PLEASE PROVIDE THE FOLLOWING INFORMATION BY JUNE 15, 2019 TO THE CO-CHAIRS:

- ▶ GOALS OF SUBCOMMITTEE
 - ▶ OVERALL LEVEL OF ACTIVITY
 - ▶ LIST OF ACTIVE MEMBERS
 - ▶ 2018 ACTIONS/SUMMARY
 - ▶ SHORT TERM PLAN FOR ACTIVITY RELATIVE TO GOALS
 - ▶ LONGER TERM DIRECTION FOR SUBCOMMITTEE
- 



Other Suggested Changes

- ▶ Allow for public participation in meetings
- ▶ Allow for different meeting date schedule (not always 4th Thursday) to address co-chair, invited speakers, and room availability.
- ▶ Less procedural requirements for agendas and meeting notes