Item 1: Introduction and Announcements
Delta RMP (Meghan Sullivan)
The last meeting on May 7th went well. State Board was briefed on the ongoing efforts and reported that they were happy with the direction the RMP was going. There will be a follow up meeting with State Board, but a time has not been set. The next steering committee, RMP meeting will be on June 4th and the two co-chairs will be selected. RMP staff are reviewing monitoring requirements to assess potential changes to current monitoring. They will also discuss the timeline at the next meeting.

Delta Conservancy (Kristal Davis Fadtke)
The week of May 13 two outreach meetings were held with Delta residents. The estuary portal was presented and people seemed very interested. The Conservancy is planning to partner with the State Board to apply for an EPA development grant to increase the flexibility of ecoatlas. The deadline for the grant proposals is June 10th.

UMARP- (Hilde Spautz)
There has not been a meeting in the last few months.

IEP Workshop- (Stephanie Fong)
The IEP workshop occurred in late April and we had both an oral presentation and poster on the workgroup website and the upcoming portal. There was great interest in our outcomes and people were excited to see the amount of collaboration in the workgroup.

Other Updates
Fact Sheets- (Val Connor)
Val will be pulling together a fact sheet on the top reasons why to join the CEMW based on feedback she received from the group. Once it is drafted, it will be brought to the CEMW workgroup for discussion and approval.

Item 2: Liaison Reports
The Monitoring Council (Jon Marshack)
The next monitoring council meeting will be on May 29th, there will be a webex available and the agenda is posted on their website. The meeting will feature a number of updates. The Healthy watershed Initiative (USEPA) has performed a multi-metric analysis on California watershed health. Analysis and synthesis will be added to this report before it is released to the public. The wetland portal release has been accepted. There was one caveat, the mapping of the wetlands in the delta will be greyed out for the launch in order to get a more accurate representation. Dale Hoffman-Florke will be leaving her position on the Council and will be replaced by Paul Heleker. The annual progress report will be presented to the council and will be sent to the agency secretary. The draft of the report is on the website and the council’s main concern is the lack of confirmation from upper management on decisions and directions.
Wetlands Monitoring workgroup (Meredith Williams/Kevin O’Connor)
The main points of the last meeting focused on highlighting the expansion of the definition of a project. The current definition is structured around permitted 401 activities. The workgroup wants to open up the definition to include activities in planning phases. There was also a discussion on updating CRAM technical report which will be completed by Rich Summner. Finally SWAMP has officially endorsed CRAM.

Healthy Streams Partnership (Jon Marshack)
This workgroup’s main focused has been on USEPA’s Healthy watershed initiative. The new report will be incorporated into the healthy streams portal.

Data Management Workgroup (Jon Marshack)
The next meeting will be on June 5th and they will be looking to see what technology is available to obtain major data sets. The legislator is looking to create legislation that requires data to be accessible. We should be coordinating with them on our data needs.

Others:
Delta Science Program (Rainer Hoenicke)
The Draft Delta Science plan will be available in mid-June and will be considered by the Stewardship Council in their June meeting. The plan is looking for how to meeting common goals among multiple agencies and how to prioritize these.

ACTION: CEMW Comments on the Delta Science Plan. Hildie Spautz and Kristal Fedtke, we are looking for others to contribute as well.

Independent Science Board (Rainer Hoenicke)
They have conducted a review of programs doing habitat restoration. The final document will be up on the website soon.

BOG (Jon Marshack)
The latest report, a review of contaminates effects on fish in streams and rivers, focused on popular fishing locations will be accessible on the rivers and streams portal.

Beach-Is it safe to Swim Portal (Jon Marshack)
New leadership is being set up and hopes to be meeting in late June.

Ocean Health Portal (Jon Marshack)
There is a proposal out for management and currently looking for a funding source.

Item 3: Historic CEMW Agreements (Val Connor)
Due to the changing membership over the last few years, a table has been created to show the historic agreements made by the workgroup. The table breaks down formal and informal decisions made. This document will be made available on the workgroup site for members to view.
Action Item: Put Historic Agreement table on the workgroup website.

**Item 4: Timeline for 1641/Portal Launch (Stephanie Fong)**
The draft Portal slides will be refined and presented to the Monitoring Council on May 29th. The worker bees will focus on entry pages as well as status and trends for the living resources portion. If portal direction is approved by the Monitoring Council, revisions will be made and returned to them in late July. We will also send the IEP a preview of the portal at the same time. 1641 interactive will also be made available to those with passwords on Bay Delta Live.

Worker Bees Timeline:
- Wed. 5/29/13 Worker Bee Meeting (9-11 am, location TDB)
- Wed. 6/12/13 Worker Bee Meeting (9-11 am, location TDB)
- Tue. 6/25/13 FINAL DRAFT among the worker bees
- Wed. 6/26/13 Worker Bee Meeting – review DRAFT among bees, comment (1-3pm, location TDB)
- Tues. 7/2/13 FINAL DRAFT for launch goes out through Lyris
- Tues 7/16/13 CEMW – review comments/draft
- Tues 7/30/13 Comments from CEMW incorporated, so DRAFT can be sent to management
- Tues 8/13/13 Comments back from management
- 8/22/13 or 8/28/13 DRAFT to monitoring council for launch

We will also call a workgroup meeting in June, a doodle poll will be sent out.

Decision: Workgroup approved the timeline for 1641/Portal launch.

**Item 5: Portal Mockup (Stephanie Fong)**
Only a very small amount of comments were provided before the meeting, so we will focus on general concerns.

- Discussion that some of the content developed will have to wait until after the launch for presentation on the portal (e.g. ammonia), due to other areas needing development as well as further discussion among the CEMW.
- Overall the language needs to be tightened up as well as consistency on what we call the San Francisco Estuary. What has been produced reads very much like a report with chapters and subchapters and needs to be converted to a friendlier web format including more graphics, drop downs, hovers and visualizations.
- Also some concern that the SF Estuary is the only estuary being examined, but group was reminded of historic agreement and reasoning behind starting with SF estuary (see Val’s historic agreements document)
- The use of icons is helpful and should consider using throughout portal.
- We need to produce a site map, to clarify what we have, where we are going, and what we still need to develop.
- All titles should be questioned based and should consider nesting questions under main topic questions.
• Our initial presentation should be focused on living resources (birds, fish, and food web) and only to the status and trend depth. It would be helpful if worker bees could create a list of the data that they want and provide that to the data management workgroup.
• Drivers discussion needs to happen, but won’t be included in the launch

Decisions:
1. Group affirmed Hildie’s outline can be the basis for background structure of portal
2. Worker bees directives:
   a. Focus on cutting text
   b. Consolidate overviews to one page
   c. Trends for all 5 attributes
   d. Condense titles
   e. Increase graphics and creative ways of presenting information
   f. living resources are the priority (food web, birds, fish)

Tasks assigned:
1. Jon Rosenfield will produce a site map
2. Kevin O’Connor has an excel inventory of estuaries with GPS locations, a course-level classification, and a link to the coastal records project image for each estuary. He suggests later when producing the California map for the portal, these points would be included on the map indicating that there are hundreds of estuaries in California ranging greatly in their size and physical processes.

   Additional information from 34North after follow up: 34North has this map and a map that has major estuaries already linked to a wiki page. Go to the MAPS/GIS section, then MAPS (in sub-nav) on the workgroup site. The two maps are here:
   1. Lagoon Inventory. (34North is working on linking the feature data to each point on map, you can use query tool for feature data).
      http://caestuaries.opennrm.org/maps/1578
   2. California Estuaries. Each of the points on the map for this map has a wiki entry. We need to populate these entries with basic data until the official organizations are involved and manage it themselves. We can easily add new estuaries/lagoons etc. to this map by adding them in the wiki and adding the sub-category estuary from the sub-type drop down on the organize tab. 34North can show you how if you want to work on this.
      http://caestuaries.opennrm.org/maps/1616
3. Worker bees will create list of data that they want and provide that to the data management group
4. Due to budget constraints we need to develop a prioritized list for the launch

Decision: Workgroup approved slides with minor revisions for presentation to the council.