

## Action Items from 11/29/2018 Council Meeting

Agenda Item #	Action	Assigned to	Due Date	Status	Notes
4	<ul style="list-style-type: none"> <li>Report back to the Council on the implications of the termination or suspension of the founding M.O.U. by the California Natural Resources Agency.</li> <li>Draft a Charter for the Council</li> </ul>	Karen Mogus Greg Gearheart Nick Martorano	March 7, 2019	In progress	<p>The State Water Board Office of Chief Council is looking into the process undertaken to break the existing M.O.U. and any potential legal implications to the Council.</p> <p>In the meantime, we will utilize the existing M.O.U. to draft a Charter for the Monitoring Council to serve as its main governance document.</p>
5a	<ul style="list-style-type: none"> <li>Council Members should publicize the availability of the Final Citizen Monitoring Group Survey</li> </ul>	All	Continuous	On going	<a href="https://docs.google.com/forms/d/e/1FAIpQLSfexyGhSdMzAd1gknV7cy1w6lzCfwBpt82sY_x4UEbvyuuO-g/viewform?usp=sf_link">https://docs.google.com/forms/d/e/1FAIpQLSfexyGhSdMzAd1gknV7cy1w6lzCfwBpt82sY_x4UEbvyuuO-g/viewform?usp=sf_link</a>
5b	<ul style="list-style-type: none"> <li>The Communications subcommittee should continue to flesh out the comprehensive communications plan.</li> <li>Draft a Council Workplan for 2019</li> </ul>	Karen Mogus Shelly Walther Ray Heimstra Nick Martorano	March 7, 2019	In progress	
5c	<ul style="list-style-type: none"> <li>Report back to the Council on the Search Engine Optimization Pilot Project for the CCHAB Network.</li> </ul>	Becky Stanton Dan Caron Sarah Ryan Marissa Van Dyke Nick Martorano	June 6, 2019	In progress	
5c	<ul style="list-style-type: none"> <li>Look into using a web-based challenge to determine how Council Webpage navigation can be improved</li> </ul>	Greg Gearheart Nick Martorano Ali Dunn	June 6, 2019	In progress	Utilize the public and other stakeholders to innovate and communicate how to best utilize the mywaterquality.ca.gov webpages.
6e	<ul style="list-style-type: none"> <li>The Safe to Swim workgroup as an AB 1755 related use-case to help define and explore the roles between the Council and the AB 1755 group.</li> </ul>	Greg Gearheart Karen Black Alisha Wenzel Nick Martorano	March 7, 2019	In progress	How to best communicate risk related to fecal indicator bacteria and it's impacts to water contact recreation.
6i	<ul style="list-style-type: none"> <li>Report back on the future of the Data Management Workgroup moving forward.</li> </ul>	Tony Hale Greg Gearheart Karen Mogus Steve Weisberg Nick Martorano	March 7, 2019	In progress	The Strategy Subcommittee will meet with Tony Hale from the Data Management workgroup to help determine how to best utilize them as a support group for the other Workgroups.

7	<ul style="list-style-type: none"> <li>The Workgroups should compile a list of “asks” or “challenges” they are facing along with recommendations.</li> </ul>	Workgroup leads	June 6, 2019	In progress	The workgroups can present the information to the Council who can in turn provide guidance and choose a top set of challenges and recommendations to provide to the Agency Secretaries.
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## Action Items from 2/23/2018 Council Meeting

Agenda Item #	Action	Assigned to	Due Date	Status	Notes
4	<ul style="list-style-type: none"> <li>Hold a workgroup summit to discuss the successes, failures, and needs of the workgroups.</li> <li>Report back to the Council of the summit findings and recommendations on how the council can help improve the workgroups.</li> </ul>	Kris Jones Nick Martorano	May 30, 2018	Complete.	Provide an initial questionnaire to the workgroups to get feedback.  Leverage the efforts associated with the portal subcommittee to work more efficiently.
4	<ul style="list-style-type: none"> <li>Develop Top 5 needs and recommendations from the Council for discussions with the Agency Secretaries and Legislature.</li> </ul>	Karen Larsen Taryn Ravazzini Steve Weisberg	May 30, 2018	Complete.	Utilize the findings from the summit to help inform the Top 5.
4	<ul style="list-style-type: none"> <li>Develop specific next steps and recommendations for engaging monitoring groups throughout the state.</li> </ul>	Terry Fleming Beth Christman	May 30, 2018	Complete.	Recommend engaging with Erick Burress with the Clean Water Team.
5	<ul style="list-style-type: none"> <li>Charge the Clean Water Team and Healthy Watersheds Workgroup to interact with the National Hydrography Dataset (NHD) Steward to determine if there is data or opportunities to provide data to DWR to bolster the NHD efforts.</li> </ul>	Kris Jones Nick Martorano	May 30, 2018	Complete.	
6	<ul style="list-style-type: none"> <li>Provide Comments to DWR on the Draft Strategy documents.</li> <li><a href="https://www.water.ca.gov/Programs/All-Programs/AB-1755">https://www.water.ca.gov/Programs/All-Programs/AB-1755</a></li> </ul>	The Council	March 16, 2018	Complete.	Provide comments to: <a href="mailto:ab1755@water.ca.gov">ab1755@water.ca.gov</a> ATTN: Christina McCreedy Fax: 916-651-9289
6	<ul style="list-style-type: none"> <li>Provide spring AB1755 finance letter to the Council.</li> </ul>	Greg Gearhart	May 30, 2018	Complete.	Outgrowth from discussion on funding for the AB1755 efforts.
6	<ul style="list-style-type: none"> <li>Discuss and better flesh out the nexus between AB1755 and SB1070 and</li> </ul>	Steve Weisberg Chris McCreedy	May 30, 2018	Complete.	Greg will ensure participation from the CEDEN QA group,

	opportunities for collaboration and coordination.	Greg Gearhart			Also engage Steering Committee Co-Chair, Karen Minor (DFW), as well as Council staff for these discussions.
7	<ul style="list-style-type: none"> <li>Work with Greg on website implementation to ensure the new portal meets the Water Board format requirements.</li> </ul>	Kris Jones Amye Osti	March 5, 2018	Complete	34 North used the i-frame and this process should be smooth.
7	<ul style="list-style-type: none"> <li>Contact Phil Markle regarding the estuary portal subcommittee meeting information.</li> </ul>	Kris Jones	ASAP	Complete	Provide the information prior to the meeting time.
8	<ul style="list-style-type: none"> <li>Develop the Marine Protected Areas item.</li> </ul>	Ray Heimstra Steve Weisberg	May 11, 2018	Complete.	Ray stated this was of significant interest and he had contacts from Orange County that would like to participate.  Steve mentioned an effort in San Diego and potential contacts that would also like to participate.

### Action Items from 5/30/2018 Council Meeting

Agenda Item #	Action	Assigned to	Due Date	Status	Notes
3	<ul style="list-style-type: none"> <li>Update the information provided on the Safe to Eat Portal.</li> </ul>	Jay Davis Nick Martorano Kris Jones	ASAP	In progress	The safe to eat portal provides several tools for determining if it is safe to consume fish. One tool is SFEI's step map which includes information on recent fish sampling. The information could be misinterpreted to show that based on the fish samples it is safe to eat the fish in a waterbody with an OEHHA fish advisory in place.  An email was sent to Jay Davis the chair of the Bioaccumulation Oversight Group.
4	<ul style="list-style-type: none"> <li>Discuss the logistics and agenda for a Council Workshop to examine the implication of the Top 5 strategic areas and to establish an action plan.</li> </ul>	Karen Larsen Taryn Ravazzini Steve Weisberg Greg Gearheart	ASAP	Complete.	The idea of a third party facilitated workshop was offered by Greg Gearheart including the potential to provide resources to pay for the facilitator.

	<ul style="list-style-type: none"> <li>Report back to the Council at the next meeting.</li> </ul>	Josh Collins			<p>Josh Collins added to provide a workgroup perspective.</p> <p>An expanded strategy subcommittee meeting was held and on August 27, 2018 and an update was provided at the September 5 Council Meeting.</p>
4	<ul style="list-style-type: none"> <li>Council Communication Strategy Subcommittee to meet and begin the development of a comprehensive communications strategy for the Council and its workgroups.</li> <li>Report back to the Council at the next meeting.</li> </ul>	Shelly Walther Karen Larsen Ray Heimstra Nick Martorano Kris Jones	September 5, 2018	Complete	A key piece of the Council's updated strategy is a comprehensive communication plan which includes both internal and external communication roles, responsibilities, and protocols.
5	<ul style="list-style-type: none"> <li>Create a formal linkage between the Ocean Protection Council and the Monitoring Council</li> </ul>	Cyndi Dawson	September 5, 2018	In progress	<p>Cyndi offered to take a leadership role in advancing this conversation.</p> <p>Cyndi Dawson has since left the Ocean Protection Council. We will re-engage with her replacement.</p>
5	<ul style="list-style-type: none"> <li>The three presenters will reconvene and develop a strawman for how coordination should occur within the context of the Monitoring Council.</li> <li>Report back to the Council at the next meeting.</li> </ul>	Cyndi Dawson Clarissa Anderson Karen McLaughlin	September 5, 2018	In progress	<p>To develop use-cases and the potential need for providing useful information related to ocean monitoring on <a href="http://mywaterquality.ca.gov">mywaterquality.ca.gov</a>.</p> <p>Cyndi Dawson has since left the Ocean Protection Council. We will re-engage with her replacement.</p>
6	<ul style="list-style-type: none"> <li>Coordinate a conversation with the CEDEN team, the Data Management Workgroup, and the SWAMP Clean Water Team.</li> </ul>	Jarma Bennett Tony Hale Erick Burren Helen Fitanides Nick Martorano Kris Jones	September 5, 2018	Complete.	<p>One of the three general areas that were identified as needs by non-agency monitoring groups was help getting data into CEDEN.</p> <p>The non-agency monitoring groups subcommittee presented at the July Data Management Workgroup meeting along with CEDEN and Clean Water Team representatives in attendance to give feedback on refining the group survey.</p>

6	<ul style="list-style-type: none"> <li>Coordinate a conversation with the OIMA QA team, the SWAMP Clean Water Team, and the Data Management Workgroup.</li> </ul>	<p>Renee Spears Tony Hale Erick Bures Helen Fitanides Nick Martorano Kris Jones</p>	TBD	In progress	<p>One of the three general areas that were identified as needs by non-agency monitoring groups was access to training on data collection and quality assurance/quality control.</p> <p>The OIMA QA group is currently developing a training series for agency staff and that will be made available to the public via webinar and YouTube. Once the training is developed it will be presented to the non-agency monitoring sub-committee via the Data Management Workgroup.</p>
7	<ul style="list-style-type: none"> <li>Develop a charter for a new Molecular Methods workgroup.</li> <li>Report back to the Council at the next meeting.</li> </ul>	<p>Susie Theroux Nicole Hack Nick Martorano Kris Jones</p>	September 5, 2018	Complete	<p>There is interest in forming a molecular methods workgroup which in line with strategy focus area number 3.</p> <p>A Draft Charter was presented at the September 5, 2018 meeting.</p>

### Action Items from 9/5/2018 Council Meeting

Agenda Item #	Action	Assigned to	Due Date	Status	Notes
Public Forum	<ul style="list-style-type: none"> <li>Provide Mark Johnson with information for subscribing to the California Water Quality Monitoring Council workgroups that have a nexus with the Salton Sea</li> </ul>	Nick Martorano	ASAP	Complete	Nick provided Mr. Johnson with the information for participating in the Healthy Watersheds Partnership, California CyanoHarmful Algal Bloom Network, and California Water Quality Monitoring Collaboration Network.
3b	<ul style="list-style-type: none"> <li>Provide feedback to Susie Theroux on potential workgroup members for the Molecular Methods Workgroup.</li> </ul>	All Council Members	September 19, 2018	Complete	Susie has a good group of technical contacts but could use the Council's help identifying applicable workgroup members to represent the regulated community, state agencies, federal agencies, and public. Please email Susie at <a href="mailto:susannat@sccwrp.org">susannat@sccwrp.org</a>
3b	<ul style="list-style-type: none"> <li>Susie will hold the first Molecular Methods Workgroup Meeting to review and finalize the</li> </ul>	Susie Theroux Kris Jones Nick Martorano	November 29, 2018	On-going	The first meeting is scheduled for December 17.

	<p>workgroup Charter and begin conversations about product development and timeline.</p> <ul style="list-style-type: none"> <li>• Provide a progress update at the next Council Meeting.</li> </ul>	Nicole Hack			
4a	<ul style="list-style-type: none"> <li>• The Strategy Subcommittee will develop a briefing on the Council and its new strategic direction for the Agency Secretary's including but not limited to setting Council Member expectations, impacts to its workgroups, and recommendations for increased future Agency Secretary interaction.</li> </ul>	Karen Mogus Taryn Ravazzini Steve Weisberg Greg Gearheart Nick Martorano Kris Jones	October 8, 2018	Complete.	The subcommittee will draft documents in September and solicit feedback from the Council prior to conducting the Agency Secretary Briefings.
4b	<ul style="list-style-type: none"> <li>• Provide feedback to the Coordination with Non-Agency Monitoring Group Subcommittee on the Draft Monitoring Group Survey.</li> </ul>	All Council Members	September 30, 2018	Complete	<p>Beth Christman, Helen Fitanides, Terry Fleming, and Erick Burrese have developed a survey intended to reach the small regional and local monitoring groups that have yet to engage with the Council.</p> <p>Please email Helen Fitanides with feedback and suggestions for improvement at <a href="mailto:helen@thewatershedproject.org">helen@thewatershedproject.org</a></p>
4b	<ul style="list-style-type: none"> <li>• The Non-Agency Monitoring Group Subcommittee will distribute the monitoring group survey and report back on the results at the following Council Meeting.</li> </ul>	Helen Fitanides Beth Christman Terry Fleming Erick Burrese	November 29, 2018	Complete	
4c	<ul style="list-style-type: none"> <li>• Provide feedback on the Draft Comprehensive Communication Plan developed by the Communication Subcommittee.</li> </ul>	All Council Members and their sectors, and media experts	October 22, 2018	Complete	<p>The Communications Subcommittee would like to get feedback from the Council and any media or communication experts they may have access to.</p> <p>The Draft Comprehensive Communication Plan is available for comment and suggestion at: <a href="https://docs.google.com/document/d/197t54vGfnHMFky6nnBwmHKFZJaSG4VyPmWkUD01cQ18/edit">https://docs.google.com/document/d/197t54vGfnHMFky6nnBwmHKFZJaSG4VyPmWkUD01cQ18/edit</a></p>
4c	<ul style="list-style-type: none"> <li>• The Communications Subcommittee will incorporate the feedback and suggestions and report back at the next Council Meeting.</li> </ul>	Ray Heimstra Shelly Walther Karen Mogus	November 29, 2018	Complete	Council Member Ray Heimstra provided feedback from his media contact.

		Kris Jones Nick Martorano			
4d	<ul style="list-style-type: none"> <li>Determine the best course of action for the Safe to Drink Portal and the Safe to Drink workgroup.</li> </ul>	Karen Mogus Greg Gearheart Nick Martorano Betsy Lichti Dorian Beland	November 29, 2018	On-going	Discussions between Chair Mogus and the Deputy Director of the Division of Water Quality are ongoing.
4d	<ul style="list-style-type: none"> <li>Revisit the Safe to Eat Portal issues including providing clear information to the public and incorporating other data sets.</li> </ul>	BOG Greg Gearheart Terry Fleming Shelly Walther Ali Dunn	November 29, 2018	Complete.	See the action item from May 30. Jay Davis is developing a new mock-up of the Safe to Eat Portal to better communicate the different visualization and to highlight the OEHHA advisories as the source of information for fish consumption.
5	<ul style="list-style-type: none"> <li>Explore opportunities to kickstart the Healthy Watersheds Partnership utilizing current and renewed efforts.</li> <li>Report back at the next Council Meeting</li> </ul>	Pete Ode Ken Schiff Karen Mogus Terry Fleming Jeanette Howard	November 29, 2018	On-going	There is a meeting scheduled in January to discuss next steps.